

Credit and Evaluation at NID: August 2018

National Institute of Design
Vijayawada

I. Credits system at NID

NID follows a credits-based evaluation system.

'Credits' are a quantitative parameter associated with courses, that simultaneously indicate a) the relative importance of those courses with respect to each other, and b) the amount of study time that is expected to be devoted to those courses by students. They are supposed to be a unit of academic currency by which work in various courses in a programme can be compared to and traded with each other. To maintain parity with international academic convention, a course is assigned one (1) unit of credit for every 15 hours of teacher-guided work engagement it requires from the student.

NID's way of handling courses is to do them in sequence, one course at a time, undivided attention to every course. Students are therefore immersed in only a single course at any time and are expected to give their day's entire time to the current course alone. Counting 6 hours as the typical duration that a teacher can give per day to a class (side-by-side with other responsibilities in research, project consultancy, and administration), a course that runs for a week (5 working days) would count for 30 hours of teacher-guided attention from the students. If 15 hours count towards one credit, this weekly dedication of 30 hours equates to a student earning 2 credits for the course per week.

For design project courses, where the student is expected to apply all learning from every course to the project chosen, the student's time involvement is expected to be much larger. The expectation is that the student matches the 6 hours that the teacher spends in guidance, with another 6 hours of own productivity, or at least produces work of quantity and quality that would come from such time dedication. Design Project courses therefore are weighted to reflect expenditure of 60 hours of work per week or the delivery of corresponding results, earning the student 4 credits per week. This implication of course category upon course credits is reflected in Table 1.

1. Course categories

Based on their nature and methodology, all courses offered in a particular programme are classified into 5 broad categories (abbreviated as indicated):

- i. Skill (SK)
- ii. Theory (TH)
- iii. Studio (SD)
- iv. Research and Field Work (RW)
- v. Design Project (DP)

The credits that courses of each category carry and the required minimum learning hours for each category is listed in the table below:

Category (Code)	Credit factor	Learning hours per week
Skill (SK)	2	30 hrs
Theory (TH)	2	30 hrs
Studio (SD)	2	30 hrs
Research & Field work (RW)	2	30 hrs
Design Project (DP)	4	60 hrs

Table 1: Course categories and credit factors

In the flowchart and the timetable of each programme, the category and credit units are indicated against each course title.

As explained above, courses of Design Project category are deemed to be twice as important as others since they are the courses in which the student applies all the knowledge and skills learnt in other courses. They therefore carry a credit factor of 4. Courses of all other categories carry a credit factor of 2. Students are thus expected to spend an additional 30 study hours every week on Design Projects.

2. NID's Grading scale

NID's grading system utilises a combination of letter grades and numeric grade points whose correspondence and significance is given in the table below:

Letter Grade	N	D-	D	D+	C-	C	C+	B-	B	B+	A-	A	A+	S
Numeric Grade Point	0	1	2	3	4	4.5	5	6	6.5	7	8	8.5	9	10
Quality reflected	Negligible	Deficient			Compliance			Bright			Admirable		Superlative	

Table 2: NID's grading scale

This table is to be used only in converting from letter grades to numeric grades, not vice versa.

II. Twofold evaluation: coursework and jury

At NID, a student's academic work is evaluated both at subject level and at overall level. The former refers to course teachers evaluating the students' works done in their individual courses and the latter refers to evaluation by a jury panel of the student's collective performance in all courses that semester.

1. Course evaluation

Evaluation of a course is reported by a combination of a) the status of Pass/Fail and b) the Course Grade Point, a number between 0 and 10 specified to one decimal place.

A student is awarded a Pass status in a course only if she meets the following two conditions:

1. Attendance of minimum 80% unless absence is due to any one of the reasons given in section *Valid reasons for absence* below in which case the minimum attendance acceptable is 50%.
2. Grade point of 4.0 or above in the course.

The grade point for a course with attendance less than 80% (50% for valid reasons) is automatically set by the system to Course Fail with 0 (zero) corresponding to grade 'N'

Valid reasons for absence

- a. Medical condition of student
- b. Humanitarian emergency conditions such as death, accident, or serious illness of a loved one
- c. Institute-sanctioned participation in professional activities such as conferences, seminars, workshops, etc.
- d. Participation in institute-sanctioned exchange programs

Handling cases of irregular presence (50% to 80 %) in course evaluation

Any student having presence of less than 80% but more than 50% (allowed with a reason for absence covered under those listed in section *Valid reasons for absence*) shall not get a grade exceeding 7.0 (B+) on Attempt 1.

Additional Course Evaluation opportunity

All courses with grade point less than 5.0 (C+) will be allowed for one additional course evaluation opportunity (2nd Attempt) to be availed before the last semester jury of that particular academic year.

- The student shall not be entitled to any teaching inputs; the student must make the second attempt on self-study alone.
- The content of work to be submitted for evaluation may be limited to the additional work done after the 1st attempt.

The grade that the student gets on attempt 2 may not exceed 5.0 (corresponding to 'C+' grade) and the grade credited will be reflected in transcripts as attempt 2.

Documents required for claiming validity of absence

- *Attendance affected by medical conditions of student:*
A letter signed by a Registered Medical Practitioner attesting to the condition claimed by the student and mentioning need for absence as recorded by NID
- *Attendance affected by humanitarian emergency conditions such as death, accident, or serious illness of a loved one:*
Student must petition the case to the Student Grievances Redressal Committee (SGRC) through Consultant Dean. Merit of each case shall be individually considered by the SGRC.
- *Attendance affected by institute-sanctioned participation in professional activities such as conferences, seminars, workshops, etc.:*
Student must obtain permission from Discipline Coordinator for missing a course for participating in the activity and yet receiving a chance to get a grade on the missed course. The Discipline Coordinator shall discuss merit of each request with Consultant Dean, the two to arrive at a joint decision, and the decision shall be placed on record on the AA form.
- *Attendance affected by participation in institute-sanctioned exchange programs:*
Official letter showing award of exchange opportunity.

- *Any condition other than the ones above which the student considers worthy of consideration:*
Student must petition the case to the SGRC through Consultant Dean. Merit of each case shall be individually considered by the SGRC.
- The SGRC shall put up its recommendations to the Director for further consideration and decision.

Any of the requests/documents mentioned above must be approved by Consultant Dean

i. Course evaluation parameters

Each category of course has a pre-defined set of evaluation parameters, differing in identity and in number as given in the table below.

No.	Course category	Evaluation Parameters (with weightage)
1	Skill (SK)	<ul style="list-style-type: none"> i. Application (20%) ii. Detailing and sensitivity (30%) iii. Skills exploration (30%) iv. Basics of design principles (10%) v. Perseverance, attendance, and time management (10%)
2	Research and Field Work (RW)	<ul style="list-style-type: none"> i. Research and comprehension (30%) ii. Meta-cognition and critical thinking (20%) iii. Perception, observation, and sensitivity (15%) iv. Motivation and self-management (10%) v. Attentiveness, awareness, and empathy (10%) vi. Quality of outcome and documentation (15%)
3	Theory (TH)	<ul style="list-style-type: none"> i. Conceptual clarity and comprehension (35%) ii. Reflective thinking (25%) iii. Communication (20%) iv. Attendance and time management (10%) v. Participation (10%)
4	Studio (SD)	<ul style="list-style-type: none"> i. Conceptual clarity and comprehension (20%) ii. Exploration and Improvisation (30%) iii. Problem-solving and lateral thinking (20%) iv. Originality and visualisation (20%) v. Teamwork, participation, and time management (10%)

No.	Course category	Evaluation Parameters (with weightage)
5	Design Project (DP)	<ul style="list-style-type: none"> i. Research and comprehension (15%) ii. Design process (15%) iii. Exploration and visualization (10%) iv. Originality and innovation (15%) v. Quality of output and documentation (15%) vi. Project management (10%) vii. Values, ethics, and concerns (10%) viii. Interaction and participation (10%)

Table 3: Evaluation parameters for various course categories

ii. Computation of Course Grade Point

The course grade point is computed by the formula:

$$\text{Course grade} = (GP_1 * w_1) + (GP_2 * w_2) + \dots + (GP_n * w_n)$$

where GP_1, GP_2, \dots, GP_n are the numeric grade points corresponding to the letter grades awarded by the teacher against the n evaluation parameters that apply for the category of that course, and w_1, w_2, \dots, w_n are the weightages of those evaluation parameters (as given in Table 3).

2. Jury evaluation

Evaluation of a student by a jury is reported as a single number between 0 and 10 and specified to one place of decimal, called the Jury Grade Point Average (JGPA).

i. Jury evaluation parameters

There are 4 evaluation parameters in NID's semester juries: Process, Product, Presentation, and Attitude. At present these carry weightages as follows:

Criterion	Weightage
Product	40%
Process	30%
Presentation	20%
Attitude	10%

Table 4: Evaluation parameters for jury

ii. Computation of Jury Grade Point Average

The JGPA is computed by the following formula:

$$\text{JGPA} = (\text{GP}_{\text{product}} * \text{w}_{\text{product}}) + (\text{GP}_{\text{process}} * \text{w}_{\text{process}}) + (\text{GP}_{\text{presentation}} * \text{w}_{\text{presentation}}) + (\text{GP}_{\text{attitude}} * \text{w}_{\text{attitude}})$$

Where the various GPs are the numeric grade points corresponding to the letter grades awarded by the jury panel against the 4 evaluation parameters given in Table 4, and the w's are the weightages of those parameters.

iii. Holding juries with pending course evaluations

A jury shall NOT be held when all course evaluations are not in.

III. Evaluation measures at NID

The following measures of evaluation are used at NID to describe performance at various levels:

- i. Course grade point
- ii. Course Grade Point Average (CGPA)
- iii. Jury Grade Point Average (JGPA)
- iv. Semester Grade Point Average (SGPA)
- v. Annual Grade Point Average (AGPA)
- vi. Total (cumulative) Grade Point Average

These are described below.

1. Course Grade Point

This is explained in the section on *Computation of Course Grade Point*.

2. Courses Grade Point Average (CGPA)

At the end of each semester, a student's combined performance in the courses of that semester is reported as CGPA, which is a number between 0 and 10 obtained as the weighted average of the grade points received in the individual courses, where the credits for each course are used as the weights.

i. Calculation

Let there be n courses in a semester: Course₁, Course₂, ... , Course _{n}

Let these n courses have credits Credit₁, Credit₂, ... , Credit _{n} , respectively. These credits are declared in NID's course curriculum.

Let the grade points the student has obtained in these n courses be: GP₁, GP₂, ... , GP _{n} . These course grade points are as defined in the computation in the section on *Computation of Course Grade Point*, and are numbers between 0 and 10.

Then the Courses Grade Point Average is computed using the following formula:

$$\text{CGPA} = (\text{GP}_1 * \text{Credit}_1 + \text{GP}_2 * \text{Credit}_2 + \dots + \text{GP}_n * \text{Credit}_n) / (\text{Credit}_1 + \text{Credit}_2 + \dots + \text{Credit}_n)$$

3. Jury Grade Point Average (JGPA)

At the end of each semester, a student's overall performance in that semester is reported as JGPA, a number between 0 and 10 that is obtained from jury's evaluation.

i. Calculation

The evaluation is explained in the section *Computation of Jury Grade Point Average*.

4. Semester Grade Point Average (SGPA)

The Semester Grade Point Average reflects the students overall performance in the semester. In computing the semester's overall progress measure, the total of the course grades counts for 60% and the jury grade for 40%.

Let the Courses Grade Point Average for a given semester be CGPA and the Jury Grade Point Average be JGPA.

Then,

$$\text{Semester Grade Point Average SGPA} = 60\% \text{ CGPA} + 40\% \text{ JGPA}$$

The SGPA is a number between 0 and 10 rounded off to the first place of decimal.

5. Annual Grade Point Average (AGPA)

Let the SGPA's for the two semesters in one academic year be SGPA_1 and SGPA_2

Then,

$$\text{Annual Grade Point Average AGPA} = \text{Average} (\text{SGPA}_1, \text{SPGA}_2),$$

rounded off to the first place of decimal.

The Annual Grade Point Average is the measure that determines whether the student has passed or failed a particular academic year. The implications of the AGPA are therefore more consequential those of the SGPA.

6. Total Grade Point Average

The cumulative performance index of a student is the Total GPA that is the simple average of SGPA's of all completed semesters.

$$\text{Total Grade Point Average} = \text{Average} (\text{SGPA}_1, \text{SPGA}_2, \dots, \text{SPGA}_n),$$

rounded off to the first place of decimal.

IV. Evaluation reports at NID

Every student is entitled to a printed copy of the following reports:

- a. Course reports, for every course done at NID
- b. Jury report, for every semester jury given at NID
- c. Semester report, for every semester spent at NID
- d. Annual report, for every academic year spent at NID
- e. Transcript for cumulative performance at NID for the semesters completed.

V. Maximum duration of study allowed at NID

The maximum duration within which the student is required to complete the study will not be more than eight years in case of GDPD students. The student shall be allowed to take Academic Break only once during the entire period of study, during which no resources of the Institute will be used by the student. The committee formed by the Institute will consider the academic break based on the reasons furnished by the student with necessary supporting documents as required.

VI. Evaluation at different phases at NID

The academic journey of a student at NID has following phases:

1. a Foundation period spent on campus (2 semesters),
2. a period (5 semesters spent on campus in the discipline of the student's choice. This might include, if the student opts and qualifies for it, periods spent in other institutions with whom NID has exchange programs running.
3. A period of 6-8 weeks of internship in some industry off-campus
4. the last semester, spent—usually off-campus—on diploma project

Evaluation in each of these phases is done as explained below.

1. Evaluation within Foundation (UG)

Evaluation within the UG Foundation is guided by the following rules:

A. Handling course Grade Points in Foundation:

- i. For every course in which the student evaluates to a Grade Point of 5.0 (C+) or below by the course teacher, the student shall be allowed a maximum of ONE additional attempt, this to be executed anytime up to the jury of Semester 2.
- ii. The teacher shall not be required (although the teacher is free to do so voluntarily) to provide any more teaching inputs to the student. The students must redo the work on their own.
- iii. The grade point obtained on additional course evaluation, shall be marked as "Grade obtained on second attempt" on the student's transcript and shall qualify for a grade no higher than 5.0 (C+).

B. Handling Fails in Foundation Year:

- a. By the end of second semester, if the student has an Annual GPA less than 5.0 and has more than 2 Fail courses with GPA less than 4.0, *the student is to be declared Fail in the Foundation Year* and asked to repeat the year. It is entirely the student's responsibility to avail of additional evaluation opportunities to ensure that no more than 2 courses remain un-cleared and maintain AGPA of 5.0 by the end of 2nd semester.
- b. By the end of second semester, if the student has an Annual GPA of more than 5.0 but has Fail courses with GPA less than 4.0, the student shall be given a grace opportunity for additional courses evaluation (3rd Attempt) to pass all fail courses not later than two weeks before the beginning of

next academic year. The grade that the student gets on attempt 3 may not exceed 5.0 (corresponding to 'C+' grade) and the grade credited will be reflected in transcripts as attempt 3.

- c. By the end of second semester, if the student has an Annual GPA less than 5.0 but has no Fail courses with GPA less than 4.0, the student shall be given a grace opportunity for a combined additional jury evaluation, conducted not later than two weeks before the beginning of next academic year. The combined additional jury comprising of the discipline coordinator, one discipline faculty and an external member will be constituted by the Consultant Dean. The grade that the student gets in a combined additional jury may not exceed 7.0 (corresponding to 'B+' grade) and the grade credited will be reflected in transcripts.
- d. By the end of second semester, if the student has an Annual GPA less than 5.0 and has less than 2 Fail courses with GPA less than 4.0, the student shall be given a grace opportunity for additional courses evaluation (3rd Attempt) to pass the courses not later than two weeks before the beginning of next academic year. The grade that the student gets on attempt 3 may not exceed 5.0 (corresponding to 'C+' grade) and the grade credited will be reflected in transcripts as attempt 3. The student shall also be given a grace opportunity for a combined additional jury evaluation, conducted not later than two weeks before the beginning of next academic year. The combined additional jury comprising of the discipline coordinator, one discipline faculty and an external member will be constituted by the Consultant Dean. The grade that the student gets in a combined additional jury may not exceed 7.0 (corresponding to 'B+' grade) and the grade credited will be reflected in transcripts.

For such students (as mentioned in points b., c., and d., above), Foundation Year shall be marked "Passed on second attempt" on their transcripts when they do pass.

After evaluation of all correctional attempts, if the student's AGPA in Foundation Year still comes out to be less than 5.0 then the student must repeat Foundation Year.

If a student remains with a Fail in even a single course after all correctional evaluation attempts as outlined above have been availed of, *the student shall not be allowed to enter Year 2 and MUST repeat the Foundation Year regardless of AGPA.*

C. Maximum number of attempts at Foundation before being asked to leave

A student may appear no more than twice in Foundation Year. If the student fails the second time also, the student shall be asked to leave the institute.

D. Conditions of passage from Foundation to discipline: UG

A UG student qualifies to go from the Foundation Year to a discipline of choice in Year 2 only on the conditions that after availing of all the additional evaluation opportunities available, as necessary, the student

- a. has obtained a Pass in every course in Foundation Year, *i.e.*, has a GPA of more than 4 in all courses, and
- b. has obtained an AGPA above 5.0 in Foundation Year.

A student may thus have passed in every course, but would be considered Fail in the Foundation Year if AGPA is less than 5.0. If a student remains with a Fail in even a single course after all correctional re-evaluation attempts as outlined below have been availed of, *the student shall not be allowed to enter Year 2 and MUST repeat the Foundation Year regardless of AGPA*. If the student has not availed of correctional mechanisms, that is student's responsibility.

Progress into disciplines of their choice is made competitive, based strictly upon their academic performance in the Foundation Period. The discipline they go into is awarded to them according to their indicated choices and their academic performance in their Foundation Year as measured by their AGPA and course status.

2. Evaluation within disciplines

A. Handling course Grade Points in discipline

- For every course in which the student evaluates to a Grade Point of 5.0 (C+) or below by the course teacher, the student shall be allowed a maximum of ONE additional attempt, this to be executed anytime up to the jury of Semester 2 of that academic year.
- The teacher shall not be required (although the teacher is free to do so voluntarily) to provide any more teaching inputs to the student. The students must redo the work on their own.
- The grade point obtained on additional course evaluation, shall be marked as "Grade obtained on second attempt" on the student's transcript and shall qualify for a grade no higher than 5.0 (C+).

B. Handling Fails in discipline years

- a. By the end of second semester of the discipline year, if the student has an Annual GPA less than 5.0 and has more than 2 Fail courses with GPA less than 4.0, *the student is to be declared Fail in the Discipline Year* and asked to repeat the year. It is entirely the student's responsibility to avail of additional evaluation opportunities to ensure that no more than 2 courses remain un-cleared and maintain AGPA of 5.0 by the end semester of that academic year
- b. By the end of second semester of the discipline year, if the student has an Annual GPA of more than 5.0 but has more than two Fail courses with GPA less than 4.0, the student shall be given a grace opportunity for additional courses evaluation (3rd Attempt) to pass the courses not later than two weeks before the beginning of next academic year. The grade that the student gets on attempt 3 may not exceed 5.0 (corresponding to

'C+' grade) and the grade credited will be reflected in transcripts as attempt 3.

- c. By the end of second semester of the discipline year, if the student has an Annual GPA less than 5.0 but has no Fail courses with GPA less than 4.0, the student shall be given a grace opportunity for a combined additional jury evaluation, conducted not later than two weeks before the beginning of next academic year. The combined additional jury comprising of the discipline coordinator, one discipline faculty and an external member will be constituted by the Consultant Dean. The grade that the student gets in a combined additional jury may not exceed 7.0 (corresponding to 'B+' grade) and the grade credited will be reflected in transcripts.
- d. By the end of second semester of the discipline year, if the student has an Annual GPA less than 5.0 and has less than 2 Fail courses with GPA less than 4.0, the student shall be given a grace opportunity for additional courses evaluation (3rd Attempt) not later than two weeks before the beginning of next academic year. The grade that the student gets on attempt 3 may not exceed 5.0 (corresponding to 'C+' grade) and the grade credited will be reflected in transcripts as attempt 3. The student shall also be given a grace opportunity for a combined additional jury evaluation, conducted not later than two weeks before the beginning of next academic year. The combined additional jury comprising of the discipline coordinator, one discipline faculty and an external member will be constituted by the Consultant Dean. The grade that the student gets in a combined additional jury may not exceed 7.0 (corresponding to 'B+' grade) and the grade credited will be reflected in transcripts.

For such students (as mentioned in points f., g., and h., above), Discipline Year shall be marked "Passed on second attempt" on their transcripts when they do pass.

After evaluation of all correctional attempts, if the student's AGPA in a Discipline Year still comes out to be less than 5.0 then the student must repeat that Discipline Year.

If a student remains with a Fail in more than two courses after all correctional re-evaluation attempts as outlined above have been availed of, *the student shall not be allowed to enter the next year and MUST repeat that particular Discipline Year regardless of AGPA.*

C. Maximum number of attempts in a particular Discipline Year before being asked to leave

A student may appear no more than twice in any particular Discipline Year. If the student fails the second time also, the student shall be asked to leave the institute.

D. Conditions of passage from one discipline year to the next year

A student qualifies to go from one discipline year to the next year only on the conditions that after availing of all the additional evaluation opportunities available, as necessary, the student

- a. has not more than 2 fail courses with GPA less than 4 and has Pass in every other course in that Discipline Year,
- b. has obtained an AGPA above 5.0 in that Discipline Year.

A student may thus have passed in every course, but would be considered Fail in the Discipline Year if AGPA is less than 5.0. If a student remains with more than 2 Fail courses after all correctional evaluation attempts as outlined below have been availed of, *the student shall not be allowed to enter next Year and MUST repeat the Discipline Year regardless of AGPA*. If the student has not availed of correctional mechanisms, that is student's responsibility.

E. Prescription for spending Repeat year

If a student obtains an AGPA of less than 5.0 or has more than 2 fail courses, after all correctional attempts are availed of, the student must repeat the entire year with the junior batch. NID's standards do not consider minimal performance in all subjects acceptable. Improvement across the board, in all courses, is called for, which is possible only by redoing the courses.

F. Evaluation of 7th Semester UG within discipline

Since 4th year UG has only one semester of coursework (excluding diploma project), for the purposes of credit and evaluation, this semester will be treated as a Discipline Year and all the conditions of credit and evaluation minimum standards that are applicable for Discipline Years are also applicable for 7th Semester UG except that AGPA will be replaced by SGPA, since it is a semester.

3. Evaluation of work done on exchange

A copy of Transcripts of work done while on exchange are required to be submitted to NID.

The transcripts must certify that the student passed in all work done while in the visited institute, as evaluated by the visited institute.

All students going on exchange are required to select one faculty guide from the discipline/faculty stream related to the subject of exchange semester

A. Exchange Semester Courses Evaluation by NID

The courses done during the exchange semester will be evaluated by an Exchange Panel constituted by the discipline on student's return (within one week). Exchange Panel will award Aggregate Courses GPA for the exchange semester. Courses missed at NID shall be taken off the NID transcript and Aggregate Courses GPA awarded by the exchange panel will be included in the transcript. The exchange panel will be constituted of discipline coordinator, faculty guide and one external member.

B. Half-missed/half-done courses

If the student's departure for the exchange program requires the student to leave in the middle of a course at NID and the student wishes to receive credit for the course, then

that is possible only if the student has a) spent at least 50% of the duration of the course here and b) submitted all the work required of the course.

Only those courses whose required work is submitted in totality here shall be reflected on the transcript. 'Partial credit' or 'fractional credit' may not be demanded for courses partially attended here.

A student may opt out of courses here that the student is not going to be fully present for.

C. Half-attended design projects

In case a student's exchange program dates are such that the student is only able to be partially present for the design projects of both of two consecutive semesters and the student would like to receive credit for at least one of them on transcript, then the student shall be allowed to do so. After choosing any one of the two design project courses to receive credit for, the student shall be required to produce full work on the project, obtain a course evaluation and present it in the semester-end jury after returning from exchange.

D. Grades to reflect on the transcript

NID transcripts will have all the grades earned as part of NID's academic system. The courses that were missed due to the exchange programme will be deleted from the transcript and replaced by the exchange Courses GPA.

On return from exchange, students' shall be required to submit to the Credit and Evaluation Cell their transcripts from the visited university.

The total credits missed by the student shall be distributed in proportion to the time duration of those courses.

E. Allowable absence around the exchange program period

A student who is to depart on an exchange program may absent from the campus no more than one week before the date of joining the exchange institute and one week after leaving it.

Time spent on visa formalities shall be counted in addition to this.

F. Juries for performance abroad

Upon return from exchange, student in the next semester-end jury presents work done in all semesters for which jury was missed, including work done on exchange.

4. Evaluation of internship

A certificate from the industry or firm where the student did the internship is required stating the period over which the internship was done.

The Coordinator of the discipline shall sign on a course completion report for the internship if in order.

5. Evaluation of Diploma Project

A student is considered qualified to register for the diploma project only when

- a. The student has obtained a Pass status in all courses in the entire academic career at NID, *i.e.*, there are no courses in which the student has a Fail grade, and GPA of 4.0 or more
- b. The student has a Cumulative (Total) GPA of 5.0 or more.

Evaluation of the diploma project is governed by diploma project norms. For detailed information, please refer the diploma project guidelines document.